



Town of Colchester, Connecticut

127 Norwich Avenue, Colchester, Connecticut 06415

**Board of Finance Minutes
Regular Meeting
Wednesday, July 17, 2013
Town Hall – 7:00 p.m.**

HARCY A. BRAY
TOWN CLERK

2013 JUL 19 PM 2:45

RECEIVED
COLCHESTER, CT

MEMBERS PRESENT: Rob Tarlov, Rob Esteve, John Ringo, Thomas Kane and Art Shilosky
OTHERS PRESENT: First Selectman Gregg Schuster, Maggie Cosgrove, Selectman Jim Ford, Selectman Rosemary Coyle, Jim Paggioli, Gregg LePage, Cheryl Hancin, Tricia Coblentz, Tim York, Val Geato, Patty Watts, Rose Levine, Ron Goldstein, Brad Bernier, Don Kennedy and other citizens

1. CALL TO ORDER

Chairman R. Tarlov called the Wednesday, July 17, 2013 meeting to order at 7:01p.m.

2. APPROVAL OF MINUTES: Regular meeting on July 3

J. Ringo **MOTIONED** to approve the minutes of the July 3, 2013 regular meeting as typed.
SECONDED by A. Shilosky. All members present voted in favor, **MOTION CARRIED.**

3. CITIZENS COMMENTS

None

4. ADDITIONS TO THE AGENDA

J. Ringo **MOTIONED** to replace item #5 “Auditor’s Report” with “Board of Finance Member Resignation” and add as 5a “Discussion of the Selectman’s Operation Sub-Committee”.
SECONDED by R. Esteve. All members present voted in favor, **MOTION CARRIED.**

5. BOARD OF FINANCE MEMBER RESIGNATION

Chairman Tarlov stated Cathy Pompei resigned from the Board of Finance effective immediately. The next steps will be to issue a press release and accept applications. R. Esteve **MOTIONED** to accept the resignation with regrets. **SECONDED** by T. Kane. All members present voted in favor, **MOTION CARRIED.**

a. Discussion of the Selectman’s Operation Sub-Committee

R. Tarlov stated that he was informed by S. Soby and J. Ford that their committee will be meeting next Monday, July 29th with the Bacon Trustees and would like democratic and republican representatives from the Board of Finance to attend.

6. DEPARTMENT REPORTS

a. Finance Department

M. Cosgrove presented the June monthly report and stated everything is in very good shape. M. Cosgrove also stated that funds were added to the Board of Education health fund.

b. Treasurer

G. LePage reported on the CD’s and stated the bank service fees through May are down.

c. Tax Collector

T. Coblenz reported for the month of June. Discussion was had regarding the time frame for sending delinquencies to collections. Members of the Board of Finance recommended that delinquencies for motor vehicles and personal property be sent to collections after three months of non-payment. T. Coblenz also stated having an additional person in the office helped increase collection rates. Discussion had regarding the need for T. Coblenz to be creative with ways to maintain collection rates without the reinstatement of the recently eliminated position. First Selectman Schuster stated they are looking at a potential option of global sharing in general. Chairman Tarlov stated coming up with a global solution is a good long term option for the town to operate more efficiently although there is a need for a short term solution to get the job done.

7. FIRST SELECTMAN'S REPORT

a. Transfer Requests

None

b. First Selectman's Update

First Selectman Schuster stated he has received two bids for the lease purchase for refurbishment of Rescue 128 which the sub-committee is reviewing. First Selectman Schuster also stated Colchester has received a grant for the streetscape improvements for Linwood Avenue.

8. CORRESPONDENCE

None

9. LIAISON REPORTS

None

10. NEW BUSINESS

a. Discussion with department heads and commission chairs relating to programs for Youth Services, Social Services Park and Rec, and Senior Services

V. Geato gave an overview of the pros and cons of moving Youth and Social Services from the existing location into the new building upon approval and completion. C. Hancin also spoke on behalf of Parks and Recreation, Patty Watts and Rose Levine spoke on behalf of the Senior Services.

b. Revenue Opportunities

i. Grants

Discussion had on grant opportunities, how to search out the opportunities and obtain them.

11. OLD BUSINESS

a. CIP Plan

i. Town – Jim Paggioli

J. Paggioli stated long range planning needs to be done on all facilities. Discussion was had regarding what the next steps should be. J. Paggioli will work on an assessment of current inventory and needs.

- ii. **School – information that will be needed for discussion with staff at next meeting**
Due to Ken Jackson not being able to attend the board members tabled this item until the next meeting.
- b. **Status of Health Insurance Fund**
Discussed above
- c. **Status of Energy Project**
J. Paggioli stated the lighting is being installed in all facilities.
- d. **Building Project – discussion**
Chairman Tarlov wanted clarification on option #5. J. Paggioli stated there would be no financial benefit to option #5.
- e. **Budget Process Review**
Tabled to next meeting.

12. CITIZENS COMMENTS

R. Coyle encouraged the board members to invite the gentleman down from the state and ask him direct questions regarding the grant and Senior Center reimbursement.

13. EXECUTIVE SESSION – discussion of security improvements for Town and School facilities

J. Ringo **MOTIONED** to go into executive session to discuss security improvements for Town and School facilities and to invite First Selectman G. Schuster, Jim Paggioli and Tim York. **SECONDED** by T. Kane. All members present voted in favor. **MOTION CARRIED.**

The board of finance members and invited guest went into executive session at 9:11 p.m.

The board of finance members and invited guest came out of executive session at 9:55 p.m.

14. ADJOURNMENT

R. Esteve **MOTIONED** to adjourn at 9:55 p.m. **SECONDED** by J. Ringo. All members present voted in favor. **MOTION CARRIED.**

Respectfully Submitted,

Gina Santos, Administrative Assistant